



# NOTIFICATION OF WORK FORM

Song Title: \_\_\_\_\_  
 Alternative Title if one: \_\_\_\_\_  
 Duration: Min: \_\_\_\_\_ Sec: \_\_\_\_\_ Musical Styles: \_\_\_\_\_

Title for Advertising Jingle: \_\_\_\_\_  
 Product: \_\_\_\_\_ Agency: \_\_\_\_\_  
 Script Title: \_\_\_\_\_ Jingle I.D. No. \_\_\_\_\_

Code: **C** = Composer (music only) / **A** = Author (words only) / **CA** = Composer and Author / **AR** = Arranger for PD music only / **E** = Publisher / **SE** = Sub-publisher for Trinidad and Tobago / Note: (If Sub-publisher for a territory other than Trinidad and Tobago please complete and attach Sub-publishing form, available at COTT's office.)

**TICK BOX FOR:**

- Amended Registration
- Dramatic Musical Work
- US Licensing: ASCAP
- BMI
- SESAC
- Authority not given for first recording

Indicate Code (see key above)	Full Legal Name of Writers and Publishers	Share of Royalties		IPI#	For Office Use
		Performing (Total 100%)	Mechanical (Total 100%)		
1		%	%		
2		%	%		
3		%	%		
4		%	%		
5		%	%		
6		%	%		
7		%	%		
8		%	%		

**DATE OF RELEASE**

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Day                  Month                  Year

**PERFORMANCE OR BROADCASTING DETAILS:** \_\_\_\_\_  
 \_\_\_\_\_

**COMMERCIAL RECORDING DETAILS:** \_\_\_\_\_  
**PERFORMER:** \_\_\_\_\_

**PUBLISHING:** Date of Agreement: \_\_\_\_\_ Valid Thru: \_\_\_\_\_ Publishing Territory: \_\_\_\_\_  
 (Attach Agreement)

**IF BASED ON PUBLIC DOMAIN (PD) WORDS AND/OR MUSIC:**  
 Title of the PD work: \_\_\_\_\_ PD Writers: \_\_\_\_\_  
*check one:*  Arrangement of PD music and new words   
 Adaptation of PD words and new music   
 Arrangement of PD music and adaptation of PD words   
 Arrangement of PD music and unchanged PD words   
 Adaptation of PD words and unchanged PD music   
 Arrangement of PD music only (instrumental)   
 Other (give details) \_\_\_\_\_

**IF AN AUTHORISED TRANSLATION OR AUTHORISED USE OF COPYRIGHT WORDS: (Please attach authorisation)**  
 Title of Original Work: \_\_\_\_\_ Original Writers: \_\_\_\_\_

**IF INCLUDES (check one):**  
 **A MEDLEY**     **SAMPLING (PLEASE ATTACH AUTHORISATION)**

**IF WRITTEN FOR A FILM, TV PROGRAM OR TV SERIES:**  
 Title of Program: \_\_\_\_\_ Producer's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The undersigned assigns to COTT the performing rights and mechanical reproduction rights and agrees to the division of Royalties as indicated.

Rights holders signatures:  
**Writers**    1 \_\_\_\_\_    3 \_\_\_\_\_    5 \_\_\_\_\_  
                   2 \_\_\_\_\_    4 \_\_\_\_\_    6 \_\_\_\_\_

**Publishers** \_\_\_\_\_  
 (Signature of authorised representative of publisher member)  
**Name of Company** \_\_\_\_\_ **Date:** \_\_\_\_\_

