

## LIVE PERFORMANCE PLAYLIST FOR SINGLE EVENTS

**COMPLETE IN FULL:** (Please print or type)

PROMOTER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

VENUE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

NAME OF EVENT: \_\_\_\_\_

ARTISTE/BAND: \_\_\_\_\_

DATE: \_\_\_\_\_

HEADLINE? (Yes/No) \_\_\_\_\_

Name of artist or Group: \_\_\_\_\_

Billing (tick one):    HEADLINE     SUPPORT

	SONG TITLE	COMPOSER(S)	PUBLISHER(S)
1.			

2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

***The following conditions must be met in order to qualify for performance points:***

1. The event must be licensed by COTT and the license fee must be paid by the organization/promoter of the event or by the owner of the establishment.
2. COTT “Live Performance Playlist” form must be completed in full and returned to COTT no later than (3) months after the event, otherwise the event would not be eligible for payment.
3. Evidence must be attached to confirm the event took place.

The evidence before a “Live Performance Playlist” form can be processed is outlined below:

**FOR PERFORMANCES IN CONCERTS, CLUBS, BARS AND SIMILAR ESTABLISHMENTS** (tick one of the following and attach relevant evidence)

- Copy of complete performer contract.
- Ticket/cover charge stub indicating the admission charge, date, performer and premises of the performance.
- Copy of newspaper advertisement or poster, newspaper review, and of which must indicate the admission charge, date, performer and premises of the performance.

**DECLARATION**

I confirm that to the best of my knowledge the details entered on this form are correct.

SIGNATURE: \_\_\_\_\_

NAME (BLOCK CAPITAL LETTERS): \_\_\_\_\_

POSITION (e.g. manager, etc.) \_\_\_\_\_

**REPORTS ARE SUBJECT TO VERIFICATION BY COTT**

## **COTT**

**Head office: 45C Jerningham** Avenue, Belmont, Port Of Spain, Trinidad  
Tel: (868) 624-COTT (2688), (868) 623-6101, (868) 623-7311, Fax: (868) 623-4755  
Website: [www.cott.org.tt](http://www.cott.org.tt) , Email: [membership@cott.org.tt](mailto:membership@cott.org.tt)

Branch offices: 129C Coffee Street, San Fernando, Trinidad  
Tel/Fax: (868) 657-COTT (2688)  
Suite 19, Crooks River Mall, Scarborough, Tobago  
Tel/Fax: (868) 635-COTT (2688)